

PICNIC AREA USE REGULATIONS

1. The Township of Ocean is not responsible for loss or damages resulting in activities related to event hosted by an individual or organization at a municipal facility. The Township of Ocean reserves the right to require a Certificate of Insurance naming the Township of Ocean as certificate holder and additional insured.
2. **FACILITY SPECIFICS: PICNIC AREAS & PARKS**
 - A. All parks shall be open for use between the hours of 7:00 am and sunset.
 - B. Field use is not guaranteed when picnic site is rented.
 - C. Field use must be reserved separately.
 - D. All areas must be cleaned and vacated by stated closings.
 - E. No glass containers allowed at picnic facilities.
 - F. Alcohol permitted for adults only in the picnic area specified.
3. **KEY PICK-UP/RETURN:**
 - A. Facility keys are available for the bathroom and water spigot on site.
 - B. Keys are obtained between the hours of 9:00 a.m. – 4:00 p.m. Mondays thru Fridays, at the Recreation Office (unless office is closed for holiday).
 - C. Keys must be returned to Township of Ocean Police Department immediately following the event.
 - D. PLEASE NOTE THAT USERS CANNOT ENTER RENTED PICNIC AREA UNTIL TIME AND DAY APPROVED ON THEIR APPLICATION.
4. **SECURITY DEPOSIT:**

A security deposit in the amount of \$100.00 for park facilities shall be left upon receipt of the key.
5. **FACILITY CLEANING PROCEDURE:**

Facility must be left in appropriate condition for the next user.

 - A. Be sure that the bathroom lights are off and the doors are locked. Also be sure water spigot is turned off and locked.
 - B. Oakhurst Pavillion – Empty all garbage and recyclables into appropriate dumpster/container in facility parking lot and replace liners in trash cans
 1. Users must supply their own 55-gallon trash can liners
 2. State of NJ mandates recycling. Groups not separating recyclables into containers provided may forfeit deposit and/or be fined.
 3. Trash can liners (recyclables and garbage) must have facility users name on it.
 - C. Dave Dahrouge Park – Trash and recycling will be emptied by Twp. Of Ocean employees.
 - D. At the conclusion of the event, all items brought in by the facility user must be removed from the facility. Items left in the facility beyond the reserved date/time will become the property of the Township.
6. **EXPECTED BEHAVIOR/USE:**
 - A. Family oriented functions are encouraged.
 - B. Picnic area reservation authorizes use of picnic area only (use of fields or parks not permitted unless specific arrangements are made).
 - C. It is understood that consideration and care will be given to area during use.
 - D. Behaviors/actions deemed inappropriate will not be tolerated.
 - E. Alcoholic beverages, if on site, shall remain in the picnic area.
 - F. Animals are not permitted in the picnic area.
7. **SECURITY DEPOSIT RETURN:**
 - A. Security deposit will be refunded in full by the Township, if the picnic area is found to be left in a condition deemed satisfactory by the Township. If the picnic area is left in an unsatisfactory condition, (area not cleaned properly, damage, etc.) the Township will refund only that portion of the deposit that is not used to return the area to a satisfactory condition. A minimum of \$25.00 will be held. If fees to restore area to appropriate condition are in excess of security deposit, area user will be charged accordingly.
 - B. Inappropriate behaviors/actions will warrant the termination of the event and forfeit of the entire security deposit.
 - C. If Township of Ocean Police is contacted for assistance for any reason during a scheduled event, \$25.00 - \$100.00 of the security deposit will be forfeited and the event may be terminated.
8. **RENTAL REFUND:**

Refund requests must be submitted in writing at least 4 weeks prior to the scheduled event. A \$10.00 processing fee will be deducted from granted refunds.
9. **GRILL USE:**
 - A. Charcoal grills are provided on site
 - B. Propane grills are not allowed unless a Special Permit is obtained through the Fire Department. Users of the Oakhurst Park Picnic Pavillion must contact the Bureau of Fire Prevention – District 1 @ 732-222-2624. Users of the Dave Dahrouge Park Picnic Area must contact John Francis – District 2 @ 732-988-0880.
10. **ADDITIONAL INFORMATION:**
 1. Any disorderly conduct, vandalism or failure to comply with regulations will result in termination of the event and forfeiture of security deposit.
 2. The laws of the State of New Jersey prohibit anyone under the age of 21 to order, be served, consume or be in possession of any alcoholic beverage.
11. **ANY DISCREPANCY IN REGARD TO RULES AND REGULATION MAY RESULT IN IMMEDIATE TERMINATION OF THE EVENT AND/OR FORFEITURE OF THE SECURITY DEPOSIT.**

Pick up key on _____ by 4:00pm and leave Security deposit.