



Tax Assessor's Office
Phone: (732)897-6077
Email: assessor@oceantwp.org

«Owner»
«Street»
«CSZ»

May 1, 2021

RE: Tax Assessment Inspection Notification
LOCATION: «**Location**»

Dear Property Owner,

Your property is scheduled to be inspected over the coming weeks for tax assessment purposes. The Township of Ocean has engaged Appraisal Systems, Inc. to conduct inspections throughout the municipality. These inspections are needed to ensure the data on your property record card is accurate. This data will be used to assist the Assessor's Office in determining the market value of your property.

Township employees, and by extension vendors performing services on behalf of the Township, are currently considered "essential". To protect property owners and our field inspectors, strict social-distancing guidelines will be in effect. The inspectors from Appraisal Systems, Inc (ASI) will take photos and measurements of the exterior. In the near future, an inspector will visit your property to conduct an exterior inspection; your cooperation is appreciated. Interior inspections can be conducted via a "virtual" interior inspection or with a physical inspection. Please call Appraisal Systems at (201) 493-8530 to find out more about the interior inspection options.

All representatives from Appraisal Systems, Inc. will have photo identification. A description of their cars and license plate numbers is on file with the Township of Ocean Assessor's Office (732) 897-6077 and the Police Department (732) 531-1800 if you wish to verify that the person visiting your property is an Appraisal Systems, Inc. employee.

It is suggested that homeowners request identification before granting anyone permission to enter their home. **Do not allow anyone to enter your home without proper identification.** Owners of rental property should notify all tenants of the rental units that an interior inspection will be forthcoming by the firm. You will be requested to sign the field form verifying that the inspector made an interior inspection.

If your property has a unique condition that influences value, please send documentation to the Assessor's office at Ocean Township Hall at 399 Monmouth Rd, Oakhurst, NJ 07755.

Please call Appraisal Systems at (201) 493-8530 with any questions regarding the inspection procedure. You may also visit their website: www.asinj.com to find more information relevant to the reassessment process.

Jacob Nieman
Tax Assessor